# **FACILITY CONDITION ASSESSMENT**

Prepared for

DLR Group 1650 Spruce Street, Suite 300 Riverside, California 92507 Kevin Fleming



**FACILITY CONDITION ASSESSMENT** 

OF

SPRING VIEW MIDDLE 16662 TRUDY LANE HUNTINGTON BEACH, CALIFORNIA 92647

#### PREPARED BY:

FMG

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EMG PROJECT #: 119317.16R000-012.017

DATE OF REPORT:

ONSITE DATE: May 19 2016

## Immediate Repairs Report Spring View Middle 6/7/2016



Report Section	Location Description	ID	Cost Description	Quantity	Unit	Unit Cost		Deficiency Repair Estimate *
3.1	Interior doors	439016	ADA, Door, Lever Handle Hardware, Install	28	EA	\$202.40	\$5,667	\$5,667
3.1	Classrooms and offices	439018	ADA, Kitchen, Cabinetry, Modify	320	LF	\$126.50	\$40,480	\$40,480
3.1	Corridors, fire extinguisher boxes	439482	ADA, Miscellaneous, Path of Travel, Protruding Objects, Modify	6	EA	\$200.00	\$1,200	\$1,200
3.1	Close to main entrance	439480	ADA, Parking, Designated Stall with Pavement Markings & Signage (Van), Install	1	EA	\$1,391.50	\$1,392	\$1,392
3.1	Multi-purpose room stage	439483	ADA, Site, Ramp, Wood, Up to 48" Wide, Install	24	LF	\$250.00	\$6,000	\$6,000
5.2	Throughout the site	439008	Concrete Sidewalk, Replace	360	SF	\$19.82	\$7,136	\$7,136
5.3	South of portable buildings 908/909	439017	Concrete Pavement, Roadways, Replace	360	SF	\$19.82	\$7,136	\$7,136
5.4	Throughout the property	439494	Landscaping, Sod at Eroded Areas, Add/Install	220000	SF	\$1.01	\$222,640	\$222,640
Immedi	ate Repairs Total							\$291,650

<sup>\*</sup> Location Factor (1.0) included in totals.

#### Replacement Reserves Report

## Spring View Middle





t Location Description ID Cost Description	ifespan (EUL) EAge RUL Quantity Unit Unit Cost Subtotal 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031	Deficiency 1 2032 2033 2034 2035 Repair Estimate
Interior doors 439016 Z101X ADA, Door, Lever Handle Hardware, Install	0 0 0 28 EA \$202.40 \$5,667 \$5,667	\$5,667
Classrooms and offices 439018 Z103X ADA, Kitchen, Cabinetry, Modify	0 0 0 320 LF \$126.50 \$40,480 \$40,480	\$40,480
Corridors, fire extinguisher boxes 439482 Z105X ADA, Miscellaneous, Path of Travel, Protruding Objects, Modify	0 0 0 6 EA \$200.00 \$1,200 \$1,200	\$1,200
Close to main entrance 439480 Z106X ADA, Parking, Designated Stall with Pavement Markings & Signage (Van), I	0 0 0 1 EA \$1,391.50 \$1,392 \$1,392	\$1,392
Multi-purpose room stage 439483 Z109X ADA, Site, Ramp, Wood, Up to 48" Wide, Install	0 0 0 24 LF \$250.00 \$6,000 \$6,000	\$6,000
Parking lot 439490 G2022 Asphalt Pavement, Parking Lot, Seal & Stripe	5 2 3 31680 SF \$0.38 \$12,023 \$12,023 \$12,023	\$12,023 \$48,090
Throughout the site 439008 G2031 Concrete Sidewalk, Replace	30 30 0 360 SF \$19.82 \$7,136 \$7,136	\$7,136
South of portable buildings 908/909 439017 G2012 Concrete Pavement, Roadways, Replace	30 30 0 360 SF \$19.82 \$7,136 \$7,136	\$7,136
Throughout the property 439494 G2059 Landscaping, Sod at Eroded Areas, Add/Install	20	\$222,640
Playgrounds 439005 G2047 Play Structure, Medium, Replace	20 10 10 2 EA \$5,000.00 \$10,000 \$10,000 \$10,000	\$10,000
5.5 North and south play courts 439020 G2047 Basketball/Tennis/Play Court, Asphalt, Seal & Stripe	5 2 3 85190 SF \$0.38 \$32,415 \$32,415 \$32,415 \$32,415	\$32,415 <b>\$129,659</b>
Lower gymnasium building roof and Some Portable Buildings 439025 B3011 Roof, Built-Up, Replace	20 19 1 12330 SF \$12.96 \$159,814 \$159,814	\$159,814
Main Building Roofs 439001 B3011 Roof, Built-Up, Replace	20 1 19 59950 SF \$12.96 \$777,036	\$777,036 <b>\$777,03</b> 6
Throughout the buildings 439004 B2011 Exterior Wall, Painted Surface, 1-2 Stories, Prep & Paint	10 5 5 14500 SF \$2.87 \$41,625 \$41,625 \$41,625	525 \$83,250
Through out main 1965 buildings 439022 B2021 Window, Aluminum Double-Glazed 12 SF, 1-2 Stories, Replace	30 29 1 15 EA \$584.21 \$8,763 \$8,763	\$8,763
Throughout main building 439000 B2023 Storefront, Metal-Framed 3' x 7' Swinging Door Only, Replace	30	\$21,066
Throughout the main 1965 buildings 438999 B2023 Storefront, Metal-Framed Windows w/out Door(s), Replace	30 29 1 1200 SF \$48.00 \$57,600 \$57,600	\$57,600
Boiler and chiller 438998 D2023 Circulator Pump, 3 HP, Replace	15 3 12 2 EA \$8,839.12 \$17,678 \$17,678	\$17,678
Rooftop of main classroom building 439513 D3031 Chiller, Air-Cooled, 101 to 150 Ton, Replace	25 20 5 1 EA \$180,236.86 \$180,237 \$180,237	\$180,237
Exterior next to the Library and computer lab 439527 D3032 Condenser, Air-Cooled, 5 Ton, Replace	15 14 1 2 EA \$4,237.42 \$8,475 \$8,475	\$8,475 \$16,950
Exterior next to Multi-purpose room 439521 D3032 Condenser, Air-Cooled, 5 Ton, Replace	15 2 13 3 EA \$4,237.42 \$12,712 \$12,712	\$12,712
Gym coaches offices 439533 D3032 Ductless Split System, Single Zone, 0.75 to 1 Ton, Replace	15 12 3 2 EA \$3,221.22 \$6,442 \$6,442	\$6,442 \$12,885
Main classroom building panthouse 439514 D3041 Air Handler, Interior, 10,001 to 15,000 CFM, Replace	30 29 1 3 EA \$41,979.17 \$125,938 \$125,938	\$125,938
Multi purpose room 439522 D3051 Furnace, Electric, 86 to 100 MBH, Replace	20 2 18 3 EA \$5,909.35 \$17,728	\$17,728 \$17,728
Gym roof serving lockers 439532 D3051 Furnace, Gas, 101 to 150 MBH, Replace	20 11 *9 2 EA \$5,644.27 \$11,289 \$11,289	\$11,289
Library and computer lab 439525 D3051 Furnace, Electric, 76 to 85 MBH, Replace	20 19 1 2 EA \$5,139.21 \$10,278 \$10,278	\$10,278
Wall and rooftop of portable buildings 439012 D3052 Heat Pump, 3.5 to 5 Ton, Replace	15	\$53,569 \$107,139
Roof top of multi-purpose building serving office 439528 D3052 Package Unit, 4 Ton, Replace	15 12 *3 1 EA \$10,581.39 \$10,581 \$10,581	\$10,581 <b>\$21,16</b> 3
Gym roof serving gym stage 439530 D3052 Package Unit, 6 to 7.5 Ton, Replace	15 12 3 1 EA \$14,395.83 \$14,396 \$14,396	\$14,396 \$28,792
Gym roof serving classroom 439534 D3052 Package Unit, 4 Ton, Replace	15 12 3 1 EA \$10,581.39 \$10,581 \$10,581	\$10,581 <b>\$21,163</b>
Gym roof serving gym 439531 D3052 Air Handling Unit, Exterior, 26 to 40 Ton, Replace	15 12 3 2 EA \$70,713.29 \$141,427 \$141,427	\$141,427 <b>\$282,85</b> 3
Gym building 439553 D2023 Water Heater, Gas, Commercial, 60 to 120 GAL, Replace	15 12 3 1 EA \$10,698.82 \$10,699 \$10,699	\$10,699 <b>\$21,398</b>
Main classroom building 439006 D2029 Plumbing System, School, Upgrade	40 38 2 39377 SF \$38.94 \$1,533,352 \$1,533,352	\$1,533,352
Original 1965 buildings 439015 D5019 Electrical System, School, Upgrade	40 38 2 47984 SF \$49.78 \$2,388,404 \$2,388,404	\$2,388,404
Main office 439023 D5037 Fire Alarm Control Panel, Multiplex, Replace	15 1 14 1 EA \$4,284.35 \$4,284 \$4,284	\$4,284
Throughout the buildings 439009 C3012 Interior Wall Finish, Gypsum Board/Plaster/Metal, Prep & Paint	8 4 4 151550 SF \$1.42 \$215,686 \$215,686 \$215,686	\$431,372
Corridors and foyer 439021 C3024 Interior Floor Finish, Vinyl Sheeting, Replace	15 8 7 28000 SF \$7.01 \$196,258 \$196,258	\$196,258
Classrooms and offices 439002 C3025 Interior Floor Finish, Carpet Standard-Commercial Medium-Traffic, Replace	10 5 5 39000 SF \$7.26 \$282,996 \$282,996 \$282,996	996 \$565,991
Kitchen 439013 E1093 Food Warmer, Replace	15 11 4 1 EA \$1,551.91 \$1,552 \$1,552	\$1,552 <b>\$3,104</b>
Exterior next to the Kitchen 439024 E1093 Freezer/Cooler, Commercial, Walk-In, Replace	15 11 4 1 EA \$22,317.14 \$22,317 \$22,317 \$22,317	\$22,317 <b>\$44,63</b> 4
Kitchen 439010 E1093 Refrigerator, Commercial Kitchen, Replace	15 4 11 2 EA \$1,406.90 \$2,814 \$2,814	\$2,814
Jnescalated	\$291,650 \$424,437 \$3,953,403 \$227,982 \$239,555 \$504,858 \$0 \$196,258 \$55,726 \$0 \$10,000 \$2,814 \$233,364 \$57,150 \$4,284 \$324,6	\$21 \$62,044 \$10,581 \$245,710 \$800,905 \$7,645,34°
n Factor (1,00)	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	\$0 \$0 \$0 \$0 \$0

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## 1. EXECUTIVE SUMMARY

## 1.1. PROPERTY INFORMATION AND GENERAL PHYSICAL CONDITION

The property information is summarized in the table below. More detailed descriptions may be found in the various sections of the report and in the Appendices.

Property Information				
Address:	16662 Trudy Lane, Huntington Beach, Orange County, California 92647			
Year Constructed/Renovated:	1965 original construction with main classroom building, multipurpose building and library building. 2003 gymnasium building. 1995 and 1999 portable buildings.			
Current Occupants:	Middle School			
	Ocean View School District			
	Craig Sample, Maintenance and Operations Supervisor			
Management Point of Contact:	714.847.7083 phone			
	714.847.3445 cell			
	csample@ovsd.org			
Property Type:	Middle School			
Site Area:	+/-14.39 acres			
Building Area:	75,775 SF			
Number of Buildings:	11			
Number of Stories:	1			
Parking Type and Number of Spaces:	65 spaces in open lots			
Building Construction:	Steel stud walls with steel roof bar joists			
	Flat roofs with built-up membrane			
Roof Construction:	Flat roofs with steel finish on several portable buildings			
Exterior Finishes:	, ,			
Exterior Finishes.	Brick veneer, wood siding and stucco			
Heating, Ventilation and Air Conditioning:	Central system with boiler and chiller feeding air handling units on main building.  Packaged rooftop and split air conditioning units for gymnasium, multipurpose room and library buildings. Individual packaged heat pump units on portable buildings			
Fire and Life/Safety:	Fire sprinklers, hydrants, smoke detectors, alarms, strobes, extinguishers, alarm panel, and exit signs			
Dates of Visit:	May 19, 2016			
On-Site Point of Contact (POC):	Michael Hoeker			
Assessment and Report Prepared by:	Henry Guo. Field Observer			
	Kenneth Kulbeda, Senior Project Manager/Technical Report Reviewer for Mark Surdam			
Reviewed by:	Program Manager			
	msurdam@emgcorp.com			
	800.733.0660 x6251			



Systemic Condition Summary						
Site	Fair	HVAC	Fair			
Structure	Good	Plumbing	Fair			
Roof	Good	Electrical	Poor			
Vertical Envelope	Good	Elevators				
Interiors	Good	Fire	Good			

The following bullet points highlight the most significant short term and modernization recommendations:

- Replacement of mechanical equipment serving main classroom building, multi-purpose room building, library and computer lab building, and gymnasium building
- Replacement of old wall and roof mounted heat pump units on portable buildings
- Replacement of some areas of concrete sidewalk with broken and displaced concrete slab
- Multiple remodeling items to satisfy ADA requirements
- The property has significant areas of barren grass throughout. New landscape material must be installed at the affected areas.
- Modernization of original 1960's electrical system
- Modernization of original 1960's plumbing system

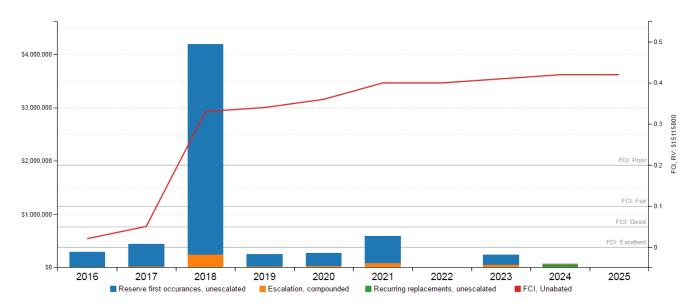
Generally, the property appears to have been constructed within industry standards in force at the time of construction. The property appears to have been well maintained since it was first occupied and is in good overall condition.

According to property management personnel, the property has had an active capital improvement expenditure program over the past three years, primarily consisting of new built-up roofs and new mechanical equipment. Supporting documentation was not provided in support of these claims but some of the work is evident.

## 1.2. FACILITY CONDITION INDEX (FCI)

#### FCI Analysis: Spring View Middle

Replacement Value: \$ 15,115,000; Inflation rate: 3.0%



One of the major goals of the FCA is to calculate the FCI, which gives an indication of a building's overall condition. Two FCI ratios are calculated and presented, the Current Year and Ten-Year. The Current Year FCI is the ratio of Immediate Repair Costs to the building's Current Replacement Value. Similarly, the Ten-Year FCI is the ratio of anticipated Capital Reserve Needs over the next ten years to the Current Replacement Value.

FCI Condition Rating	Definition	Percentage Value
Good	In new or well-maintained condition, with no visual evidence of wear, soiling or other deficiencies.	0% to 5%
Fair	Subjected to wear and soiling but is still in a serviceable and functioning condition.	> than 5% to 10%
Poor	Subjected to hard or long-term wear. Nearing the end of its useful or serviceable life.	> than 10% to 60%
Very Poor	Has reached the end of its useful or serviceable life. Renewal is now necessary.	> than 60%

The graphs above and tables below represent summary-level findings for the FCA. The deficiencies identified in this assessment can be combined with potential new construction requirements to develop an overall strategy that can serve as the basis for a portfolio-wide capital improvement funding strategy. Key findings from the assessment include:

Key Finding	Metric		
Current Year Facility Condition Index (FCI) FCI = (IR)/(CRV)	0.02%	Fair	
10-Year Facility Condition Index (FCI) FCI = (RR)/(CRV)	0.42%	Fair	
Current Replacement Value (CRV) 75,775 SF * 199.40 / SF = \$15,1			
Year 0 (Current Year) - Immediate Repairs (IR)	\$291,648		
Years 1-10 – Replacement Reserves (RR)	\$6,004,443		
TOTAL Capital Needs	\$6,29	6,091	

The major issues contributing to the Immediate Repair Costs and the Current Year FCI ratio are summarized below:

- Replacement of some areas of concrete sidewalk with broken and displaced concrete slab
- Multiple remodeling items to satisfy ADA requirements
- The property has significant areas of barren grass throughout. New landscape material must be installed at the affected areas.

Further detail on the specific costs that make up the Immediate Repair Costs can be found in the cost tables in the appendices.

#### 1.3. SPECIAL ISSUES AND FOLLOW-UP RECOMMENDATIONS

As part of the FCA, a limited assessment of accessible areas of the building(s) was performed to determine the presence of suspected fungal growth, conditions conducive to such growth, and/or evidence of moisture. Property personnel were interviewed concerning any known or suspected fungal growth, elevated relative humidity, water intrusion, or mildew-like odors. Sampling is not a part of this assessment.

There are no visual indications of the presence of suspected fungal growth, conditions conducive to such growth, or evidence of moisture or moisture affected material in representative readily accessible areas of the property.

No follow-up studies are recommended.



SPRING VIEW MIDDLE 16662 TRUDY LANE HUNTINGTON BEACH, CALIFORNIA 92647

EMG PROJECT NO: 119317.16R000-012.017

#### 1.4. OPINIONS OF PROBABLE COST

Cost estimates are attached at the front of this report (following the cover page).

These estimates are based on Invoice or Bid Document/s provided either by the Owner/facility and construction costs developed by construction resources such as *R.S. Means* and *Marshall & Swift*, EMG's experience with past costs for similar properties, city cost indexes, and assumptions regarding future economic conditions.

Opinions of probable costs should only be construed as preliminary, order of magnitude budgets. Actual costs most probably will vary from the consultant's opinions of probable costs depending on such matters as type and design of suggested remedy, quality of materials and installation, manufacturer and type of equipment or system selected, field conditions, whether a physical deficiency is repaired or replaced in whole, phasing of the work (if applicable), quality of contractor, quality of project management exercised, market conditions, and whether competitive pricing is solicited, etc. ASTM E2018-15 recognizes that certain opinions of probable costs cannot be developed within the scope of this guide without further study. Opinions of probable cost for further study should be included in the FCA.

#### 1.4.1. METHODOLOGY

Based upon site observations, research, and judgment, along with referencing Expected Useful Life (EUL) tables from various industry sources, EMG opines as to when a system or component will most probably necessitate replacement. Accurate historical replacement records, if provided, are typically the best source of information. Exposure to the elements, initial quality and installation, extent of use, the quality and amount of preventive maintenance exercised, etc., are all factors that impact the effective age of a system or component. As a result, a system or component may have an effective age that is greater or less than its actual chronological age. The Remaining Useful Life (RUL) of a component or system equals the EUL less its effective age. Projections of Remaining Useful Life (RUL) are based on continued use of the Property similar to the reported past use. Significant changes in occupants and/or usage may affect the service life of some systems or components.

Where quantities could not be derived from an actual take-off, lump sum costs or allowances are used. Estimated costs are based on professional judgment and the probable or actual extent of the observed defect, inclusive of the cost to design, procure, construct and manage the corrections.

#### 1.4.2. IMMEDIATE REPAIRS

Immediate repairs are opinions of probable costs that require immediate action as a result of: (1) material existing or potential unsafe conditions, (2) material building or fire code violations, or (3) conditions that, if not addressed, have the potential to result in, or contribute to, critical element or system failure within one year or will most probably result in a significant escalation of its remedial cost.

#### 1.4.3. REPLACEMENT RESERVES

Replacement Reserves are for recurring probable expenditures, which are not classified as operation or maintenance expenses. The replacement reserves should be budgeted for in advance on an annual basis. Replacement Reserves are reasonably predictable both in terms of frequency and cost. However, Replacement Reserves may also include components or systems that have an indeterminable life but, nonetheless, have a potential for failure within an estimated time period.

Replacement Reserves exclude systems or components that are estimated to expire after the reserve term and are not considered material to the structural and mechanical integrity of the subject property. Furthermore, systems and components that are not deemed to have a material effect on the use of the Property are also excluded. Costs that are caused by acts of God, accidents, or other occurrences that are typically covered by insurance, rather than reserved for, are also excluded.

Replacement costs are solicited from ownership/property management, EMG's discussions with service companies, manufacturers' representatives, and previous experience in preparing such schedules for other similar facilities. Costs for work performed by the ownership's or property management's maintenance staff are also considered.

EMG's reserve methodology involves identification and quantification of those systems or components requiring capital reserve funds within the assessment period. The assessment period is defined as the effective age plus the reserve term. Additional information concerning system's or component's respective replacement costs (in today's dollars), typical expected useful lives, and remaining useful lives were estimated so that a funding schedule could be prepared. The Replacement Reserves Schedule presupposes that all required remedial work has been performed or that monies for remediation have been budgeted for items defined in the Immediate Repair Cost Estimate.



#### 2. PURPOSE AND SCOPE

#### 2.1. PURPOSE

EMG was retained by the client to render an opinion as to the Property's current general physical condition on the day of the site visit.

Based on the observations, interviews and document review outlined below, this report identifies significant deferred maintenance issues, existing deficiencies, and possible issues or violations of record at municipal offices, which affect the Property's use. Opinions are rendered as to its structural integrity, building system condition, and the Property's overall condition. The report also notes building systems or components that have realized or exceeded their typical expected useful lives.

#### FORMAT OF THE BODY OF THE REPORT:

Throughout sections 5 through 9 of this report, each report section will typically contain three subsections organized in the following sequence:

- A descriptive table (and/or narrative), which identifies the components assessed, their condition, and other key data points.
- A simple bulleted list of Anticipated Lifecycle Replacements, which lists components and assets typically in Excellent, Good, or Fair condition at the time of the assessment but that will require replacement or some other attention once aged past their estimated useful life. These listed components are typically included in the associated inventory database with costs identified and budgeted beyond the first several years.
- A bulleted cluster of Actions/Comments, which include more detailed narratives describing deficiencies, recommended repairs, and short term replacements. The assets and components associated with these bullets are/were typically problematic and in Poor or Failed condition at the time of the assessment, with corresponding costs included within the first few years.

#### **CONDITIONS:**

Excellent

Poor

Failed

The physical condition of building systems and related components are typically defined as being in one of five conditions: Excellent, Good, Fair, Poor, Failed or a combination thereof. For the purposes of this report, the following definitions are used:

		performing its function. Eventual repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Good	=	Satisfactory as-is. Component or system is sound and performing its function, typically within the first third of its lifecycle. However, it may show minor signs of normal wear and tear. Repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Fair	=	Showing signs of wear and use but still satisfactory as-is, typically near the median of its estimated useful life. Component or system is performing adequately at this time but may exhibit some signs of wear, deferred

Component or system is performing adequately at this time but may exhibit some signs of wear, deferred maintenance, or evidence of previous repairs. Repair or replacement will be required due to the component or system's condition and/or its estimated remaining useful life.

New or very close to new; component or system typically has been installed within the past year, sound and

Component or system is significantly aged, flawed, functioning intermittently or unreliably; displays obvious signs of deferred maintenance; shows evidence of previous repair or workmanship not in compliance with commonly accepted standards; has become obsolete; or exhibits an inherent deficiency. The present condition could contribute to or cause the deterioration of contiguous elements or systems. Either full component replacement is needed or repairs are required to restore to good condition, prevent premature failure, and/or prolong useful life.

 Component or system has ceased functioning or performing as intended. Replacement, repair, or other significant corrective action is recommended or required.

Not Applicable = Assigning a condition does not apply or make logical sense, most commonly due to the item in question not being present.

#### **PLAN TYPES:**

Safety

Each line item in the cost database is assigned a Plan Type, which is the primary reason or rationale for the recommended replacement, repair, or other corrective action. This is the "why" part of the equation. A cost or line item may commonly have more than one applicable Plan Type; however, only one Plan Type will be assigned based on the "best" fit, typically the one with the greatest significance. The following Plan Types are listed in general weighted order of importance:

Performance/Integrity	=	Component or system has failed, is almost failing, performs unreliably, does not perform as intended, and/or poses a risk to overall system stability.
Accessibility	=	Does not meet ADA, CBC and/or other handicap accessibility requirements.

component that presents a potential liability risk.

An observed or reported unsafe condition that if left unaddressed could result in an injury; a system or

Environmental	=	Improvements to air or water quality, including removal of hazardous materials from the building or
		site.

Modernization/Adaptation	=	Conditions, systems, or spaces that need to be upgraded in appearance or function to meet current
		standards, facility usage, or client/occupant needs.

Lifecycle/Renewal	=	Any component or system in which future repair or replacement is anticipated beyond the next several	
		years and/or is of minimal substantial early-term consequence.	

#### **PRIORITIZATION SCHEME:**

One of EMG's data-sorting exercises and deliverables of fundamental value is to evaluate and rank the recommendations and needs of the facility via a logical and well-developed prioritization scheme. The factors under consideration and built into the evaluation criteria include Plan Type (the "why"), Uniformat/building component type or system (the "what"), and condition/RUL (the "when"). The facility type or importance is also factored into the overall portfolio if relevant information is provided and applicable. EMG utilizes the following prioritization scheme:

Priority 1	=	<b>Immediate/Critical Items:</b> Require immediate action to either (a) correct a safety hazard or (b) address the most important building performance or integrity issues or failures.
Priority 2	=	<b>Potentially Critical Items:</b> Include (a) those safety/liability, component performance or building integrity issues of slightly less importance not captured in Priority 1 and/or (b) issues that if left unchecked could escalate into Immediate/Critical items. Accessibility and 'stabilized' environmental issues are also typically included in this subset.
Priority 3	=	<b>Necessary/Recommended Items:</b> Items of concern that generally either require attention or are suggested as improvements within the near term to: (a) improve usability, marketability, or efficiency; (b) reduce operational costs; (c) prevent or mitigate disruptions to normal operations; (d) modernize the facility; (e) adapt the facility to better meet occupant needs; and/or (f) should be addressed when the facility undergoes a significant renovation.
Priority 4	=	Anticipated Lifecycle Replacements: Renewal items which are generally associated with building components performing acceptably at the present time but will likely require replacement or other

#### 2.2. SCOPE

The standard scope of the Facility Condition Assessment includes the following:

Visit the Property to evaluate the general condition of the building and site improvements, review available construction documents in
order to familiarize ourselves with, and be able to comment on, the in-place construction systems, life safety, mechanical, electrical,
and plumbing systems, and the general built environment.

future attention within the timeframe under consideration.

- Identify those components that are exhibiting deferred maintenance issues and provide cost estimates for Immediate Costs and Replacement Reserves based on observed conditions, maintenance history and industry standard useful life estimates. This will include the review of documented capital improvements completed within the last five-year period and work currently contracted for, if applicable.
- Provide a full description of the Property with descriptions of in-place systems and commentary on observed conditions.



- Provide a general statement of the Subject property's compliance with the Americans with Disability Act (ADA). Compliance with
  Title 24 California Building Code, Chapter 11B and other California Building Code chapters referenced in Chapter 11B, was not
  surveyed. This report does not constitute a full accessibility survey, but identifies exposure to selected ADA accessibility issues and
  the need for further accessibility review.
- Perform a limited assessment of accessible areas of the building(s) for the presence of fungal growth, conditions conducive to fungal growth, and/or evidence of moisture. EMG will also interview Project personnel regarding the presence of any known or suspected fungus, elevated relative humidity, water intrusion, or mildew-like odors. Potentially affected areas will be photographed. Sampling will not be considered in routine assessments.
- · List the current utility service providers.
- Review maintenance records and procedures with the in-place maintenance personnel.
- Observe a representative sample of the interior spaces/units, including vacant spaces/units, in order to gain a clear understanding of
  the property's overall condition. Other areas to be observed include the exterior of the property, the roofs, interior common areas,
  and the significant mechanical, electrical and elevator equipment rooms.
- Appropriate inquiries of municipal officials regarding the existence of pending unresolved building, zoning or fire code violations on file, and a determination of the current zoning category, flood plain zone, and seismic zone for the Property.
- Provide recommendations for additional studies, if required, with related budgetary information.
- Provide an Executive Summary at the beginning of this report.

#### 2.3. PERSONNEL INTERVIEWED

The management and maintenance staff, building engineers, and some key contractors were interviewed for specific information relating to the physical property, available maintenance procedures, historical performance of key building systems and components, available drawings and other documentation. Representatives from the local municipality were also contacted for code compliance, zoning, and other related information. The following personnel from the facility and government agencies were interviewed in the process of conducting the FCA:

Name and Title	Organization	Phone Number
Craig Sample Maintenance and Operations Supervisor	Ocean View School District	714.847.7083
Noah Valadez General Maintenance	Ocean View School District	714.847.7083
Michael Hoeker General Maintenance	Ocean View School District	714.847.7083
Audrey Hui Administration	California Division of State Architect (DSA)	858.674.5400
Christina Espinoza	City of Huntington Beach Fire Department	714.536.5411

The FCA was performed with the assistance of Michael Hoeker, general maintenance, Ocean View School District, the onsite Point of Contact (POC), who was cooperative and provided information that appeared to be accurate based upon subsequent site observations. The onsite contact is completely knowledgeable about the subject property and answered most questions posed during the interview process. The POC's management involvement at the property has been for the past 6 years.

#### 2.4. DOCUMENTATION REVIEWED

Prior to the FCA, relevant documentation was requested that could aid in the knowledge of the subject property's physical improvements, extent and type of use, and/or assist in identifying material discrepancies between reported information and observed conditions. The review of submitted documents does not include comment on the accuracy of such documents or their preparation, methodology, or protocol. The Documentation Request Form is provided in Appendix E.

Although Appendix E provides a summary of the documents requested or obtained, the following list provides more specific details about some of the documents that were reviewed or obtained during the site visit.

Remodeling construction documents by BC&A Architecture, dated February 2, 2009.



#### **FACILITY CONDITION ASSESSMENT**

SPRING VIEW MIDDLE 16662 TRUDY LANE HUNTINGTON BEACH, CALIFORNIA 92647

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- Property appraisal prepared by Duff & Phelps, dated March 21, 2016
- Mechanical system assessment report prepared by LPA, dated June 24, 2013

## 2.5. PRE-SURVEY QUESTIONNAIRE

A Pre-Survey Questionnaire was filled out with the POC during the site visit. The questionnaire is included in Appendix E. Information obtained from the questionnaire has been used in preparation of this report.

#### 2.6. WEATHER CONDITIONS

May 19, 2016: Clear, with temperatures in the 60s (°F) and light winds.



## 3. ACCESSIBILITY & PROPERTY RESEARCH

#### 3.1. ADA ACCESSIBILITY

Generally, Title II of the Americans with Disabilities Act (ADA) applies to State and local government entities. Title II Subtitle A protects qualified individuals with disabilities from discrimination on the basis of disability in services, programs, and activities provided by state and local government entities. Title II extends the prohibition on discrimination established by section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, to all activities of state and local governments, regardless of Federal financial assistance. All state and local government facilities must be maintained and operated in compliance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). In addition, in the state of California, compliance with the California Building Code (CBC) Chapter 11 Accessibility to Public Buildings, Public Accommodations, Commercial Buildings, and Publicly Funded Housing is required.

During the FCA, a limited visual observation for accessibility compliance was conducted. The scope of the visual observation was limited to those areas set forth in EMG's Abbreviated ADA Checklist, provided in Appendix D of this report. It is understood by the Client that the limited observations described herein does not comprise a full Accessibility Compliance Survey, and that such a survey is beyond the scope of EMG's undertaking for this report. The Abbreviated ADA Checklist targets key areas for compliance with 2010 ADA Standards for Accessible Design, and does not include California Building Code accessibility requirements. A full Accessibility Compliance Survey conducted by EMG would include both ADA and State of California accessibility requirements. For the FCA, only a representative sample of areas was observed and, other than those shown on the Abbreviated ADA Checklist, actual measurements were not taken to verify compliance.

The facility does//does not appear to be accessible with respect to with Title II of the Americans with Disabilities Act (ADA). Elements as defined by the ADAAG that are not accessible, as stated within the priorities of Title II, are as follows:

The facility does not appear to be accessible with Title II of the Americans with Disabilities Act. Elements as defined by the ADAAG that are not accessible as stated within the priorities of Title II, are as follows:

#### **Parking**

<ul> <li>Adequate number of designated parking stalls and signage for vans are not provided.</li> </ul>	
Estimated Cost: 1 at \$1,391.50 each =	1,391.50

#### Paths of Travel

•	<ul> <li>Sinks inside classrooms don't have enough knee and toe access space.</li> </ul>	
	Estimated Cost: 320LF at \$126.50/LF =	\$40,480
•	<ul> <li>Lever action door hardware is not provided at all accessible locations.</li> </ul>	
	Estimated Cost: 28 at \$202.4 each =	\$5,667
	<ul> <li>Lower fire extinguisher cabinets mounted higher than 27" off the floor, project more than 4" into corridors.</li> </ul>	
	Estimated Cost: 6 at \$200 each =	\$1,200

#### Ramps

The building requires the construction of a ramp with handrails to allow wheelchair access to multi-purpose room stage.	
Estimated Cost: 24 ft. at \$250 LF =	\$6,000

A full Accessibility Compliance Survey may reveal additional aspects of the property that are not in compliance.

Corrections of these conditions should be addressed from a liability standpoint, but are not necessarily code violations. The Americans with Disabilities Act Accessibility Guidelines concern civil rights issues as they pertain to the disabled and are not a construction code, although many local jurisdictions have adopted the Guidelines as such. The cost to address the achievable items noted above is \$54,738.50 and is included in the Immediate Repairs Report.

people with disabilities, and they are incorporated into the California Building Code.



#### **FACILITY CONDITION ASSESSMENT**

SPRING VIEW MIDDLE 16662 TRUDY LANE HUNTINGTON BEACH, CALIFORNIA 92647

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#### 3.2. MUNICIPAL INFORMATION, FLOOD ZONE AND SEISMIC ZONE

According to Audrey Hui of the California Division of State Architect (DSA), there are no outstanding building code violations on file. The DSA does not have an annual inspection program. They only inspect new construction, work that requires DSA approval, and citizen complaints.

According to Christina Espinoza of the Huntington Beach Fire Department, there are no outstanding fire code violations on file. The Fire Department inspects the property on an annual basis.

According to the Flood Insurance Rate Map, published by the Federal Emergency Management Agency (FEMA) and dated December 3, 2009, the property is located in Zone A, defined as special flood hazard areas subject to inundation by the 1% annual chance flood. Base flood elevation undetermined.

According to the 1997 Uniform Building Code Seismic Zone Map of the United States, the property is located in Seismic Zone

4, defined as an area of high probability of damaging ground motion.

According to the Wind Zone Map, published by the Federal Emergency Management Agency (FEMA), the property is located in Zone I and is not located in a Hurricane-Susceptible Region or Special Wind Region.



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## 4. EXISTING BUILDING ASSESSMENT

#### 4.1. SPACE TYPES

All 75,775 square feet of the buildings are owned by the Ocean View Unified School District, and occupied by Spring View Middle School. The spaces are a combination of offices, classrooms, multi-purpose rooms, and supporting restrooms, mechanical and other utility spaces.

#### 4.2. INACCESSIBLE AREAS OR KEY SPACES NOT OBSERVED

The entire school was observed in order to gain a clear understanding of the property's overall condition. Other areas accessed included the site within the property boundaries, exterior of the property and the roofs. All areas of the property were available for observation during the site visit.



## 5. SITE IMPROVEMENTS

#### 5.1. UTILITIES

The following table identifies the utility suppliers and the condition and adequacy of the services.

Site Utilities						
Utility	Supplier	Condition and Adequacy				
Sanitary sewer	City of Huntington Beach	Good				
Storm sewer	City of Huntington Beach	Good				
Domestic water	City of Huntington Beach	Good				
Electric service	Southern California Edison	Fair				
Natural gas service	Southern California Gas Company	Good				

#### Actions/Comments:

 According to the POC, the utilities provided are adequate for the property. There are no unique, onsite utility systems such as emergency electrical generators, septic systems, water or waste water treatment plants, or propane gas tanks.

## 5.2. PARKING, PAVING, AND SIDEWALKS

Item	Description	
Main Ingress and Egress	Trudy Lane	
Access from	West	
Additional Entrances	N/A	
Additional Access from	N/A	

Paving and Flatwork					
Item	Material	Last Work Done	Condition		
Entrance Driveway Apron	Asphalt	Greater than 5 years old	Good		
Parking Lot	Asphalt	Greater than 5 years old	Good		
Drive Aisles	Asphalt	Greater than 5 years old	Good		
Service Aisles	None				
Sidewalks	Concrete	Greater than 25 years old	Good		
Curbs	Concrete	Greater than 25 years old	Good		
Site Stairs	Cast-in-place concrete	Greater than 25 years old	Good		
Pedestrian Ramps	None				



Parking Count						
Open Lot Carport Private Garage		Subterranean Garage	Freestanding Parking Structure			
65	0	0	0	0		
Total Number of ADA Compliant Spaces			2			
Number of ADA Compliant Spaces for Vans			0			
	Total Parking Spaces	<b>;</b>	6	5		
Parking Ratio (Spaces/1000sf Building Area)			0.86			
Method of Obtaining Parking Count			Physica	al count		

#### Anticipated Lifecycle Replacements:

- Asphalt seal coating
- Sidewalks

#### Actions/Comments:

- The concrete sidewalks have isolated areas of vertically-displaced concrete due to settlement. These areas occur along west side of property. The damaged areas of concrete sidewalks require replacement.
- Asphalt pavement requires seal coating during evaluation period.

## 5.3. DRAINAGE SYSTEMS AND EROSION CONTROL

Drainage System and Erosion Control						
System	Exists at Site	Condition				
Surface Flow	Х	Good				
Inlets		Choose an item.				
Swales		Choose an item.				
Detention pond		Choose an item.				
Lagoons		Choose an item.				
Ponds		Choose an item.				
Underground Piping		Choose an item.				
Pits		Choose an item.				
Municipal System	Х	Good				
Dry Well		Choose an item.				

#### Actions/Comments:

 There is no evidence of storm water runoff from adjacent properties. The storm water system appears to provide adequate runoff capacity. There is no evidence of major ponding or erosion.



## 5.4. TOPOGRAPHY AND LANDSCAPING

Item	Description						
Site Topography	Slopes gent	tly down from	the east side of	the property	to the west property line.		
	Trees	Grass	Flower Beds	Planters	Drought Tolerant Plants	Decorative Stone	None
Landscaping	X X X X X					Х	
Landscaping Condition		Fair					
	Automatic I	atic Underground Drip Hand Watering			No	ne	
Irrigation X				□ X			]
Irrigation Condition	Good						

Retaining Walls					
Type Location Condition					
None	_				

#### Anticipated Lifecycle Replacements:

Landscaping materials

#### Actions/Comments:

• The property has significant areas of barren grass throughout. New landscape material must be installed at the affected areas.

## 5.5. GENERAL SITE IMPROVEMENTS

Property Signage				
Property Signage Building mounted				
Street Address Displayed?	No			

Site and Building Lighting							
	None	Pole Mounted	Bollard Lights Ground I		Mounted	Parking Lot Pole Type	
Site Lighting							
	Overall	Site Lighting Condition	ghting Condition				
		None	Wall Mounted Recess		ecessed Soffit		
Building Lighting				Х		Х	
	Overall B	uilding Lighting Conditio	n			Good	



Site Fencing				
Туре	Location	Condition		
Chain link with metal posts	All around the property	Good		

Refuse Disposal					
Refuse Disposal Common area dumpsters					psters
Dumpster Locations	Mounting	Enclosure		Contracted?	Condition
North of multi-purpose room	Concrete pad	СМИ	fence	Yes	Fair

Other Site Amenities					
Description Location Condition					
Playground Equipment	Metal	North courtyard	Good		
Basketball Court	Concrete	North courtyard	Good		
Play Ground	Asphalt	North and south courtyards	Good		

The basketball courts are surrounded by a chain link fence.

#### Anticipated Lifecycle Replacements:

- Playground equipment
- Playground surfaces (Basketball court)

#### Actions/Comments:

• No significant actions are identified at the present time. On-going periodic maintenance is highly recommended. Future lifecycle replacements of the components listed above will be required.



## 6. BUILDING ARCHITECTURAL AND STRUCTURAL SYSTEMS

#### 6.1. FOUNDATIONS

Building Foundation				
Item Description Condition				
Foundation Concrete spread footings Good				
Basement and Crawl Space	None			

#### Anticipated Lifecycle Replacements:

No components of significance

## Actions/Comments:

 Isolated areas of the foundation systems are exposed, which allows for limited observation. There are no significant signs of settlement, deflection, or movement.

#### 6.2. SUPERSTRUCTURE

Building Superstructure					
Item Description Condition					
Framing / Load-Bearing Walls	Light-gauge steel	Good			
Roof Framing	Open-web steel joists	Good			
Roof Decking	Metal decking	Good			

#### Anticipated Lifecycle Replacements:

No components of significance

#### Actions/Comments:

• The superstructure is concealed. Walls and floors appear to be plumb, level, and stable. There are no significant signs of deflection or movement.

## 6.3. ROOFING

Primary Roof					
Type / Geometry	Flat or low-sloping	Finish	Built-up membrane		
Maintenance	In-house staff Roof Age		1 year		
Flashing	Sheet metal	Warranties	Yes		
Parapet Copings	Sheet metal	Roof Drains	Gutters and downspouts		



Primary Roof					
Fascia Wood Insulation Rigid board					
Soffits	Concealed	Skylights	Yes		
Attics	No Ponding		No		
Ventilation Source-1	Power vents	Leaks Observed	No		
Ventilation Source-2	Gravity vents	Roof Condition	Good		

The primary roof is located at main buildings and several portable buildings.

Secondary Roof					
Type / Geometry	Flat or low-sloping	Finish	Metal		
Maintenance	In-house staff	Roof Age	20 years		
Flashing	Sheet metal	Warranties	No		
Parapet Copings	NA; no parapet walls	Roof Drains	Scuppers and downspouts		
Fascia	Metal	Insulation	Rigid board		
Soffits	Concealed	Skylights	No		
Attics	No	Ponding	No		
Ventilation Source-1	Gravity vents	Leaks Observed	No		
Ventilation Source-2		Roof Condition	Good		

The secondary roof is located at several portable buildings.

#### Anticipated Lifecycle Replacements:

- Built-up roof membrane
- Flashings (replace with roof membrane)
- Metal roof

- The roof finishes vary in age. Information regarding roof warranties was requested but was not available. The roofs are maintained by the in-house maintenance staff.
- According to the POC, there are no active roof leaks. There is no evidence of active roof leaks.
- There is no evidence of roof deck or insulation deterioration. The roof substrate and insulation should be inspected during any future roof repair or replacement work.
- Roof drainage appears to be adequate. Clearing and minor repair of drain system components should be performed regularly as part
  of the property management's routine maintenance and operations program.
- There is no evidence of moisture, water intrusion, or excessive daylight in the attics. The insulation in the attics appears to be adequate.
- The built-up roofs for some portable buildings are original and have isolated areas of topping degradation. The roof membranes require replacement during the evaluation period.



#### 6.4. EXTERIOR WALLS

Building Exterior Walls					
Туре	Condition				
Primary Finish	Brick veneer	Good			
Secondary Finish	Wood siding	Fair			
Accented with	Stucco moulding	Fair			
Soffits	Concealed	Good			

Building sealants (caulking) are located between dissimilar materials, at joints, and around window and door openings.

#### Anticipated Lifecycle Replacements:

Exterior paint

#### Actions/Comments:

 No significant actions are identified at the present time. On-going periodic maintenance, including patching repairs, graffiti removal, and re-caulking, is highly recommended. Future lifecycle replacements of the components listed above will be required.

#### 6.5. EXTERIOR AND INTERIOR STAIRS

Building Exterior and Interior Stairs						
Type Description Riser Handrail Balusters Condition						
Building Exterior Stairs	Cast-in-place concrete	Closed	Metal	Metal	Good	
Building Interior Stairs	Wood framed	Closed	Metal	Metal	Good	

#### Anticipated Lifecycle Replacements:

No components of significance

#### Actions/Comments:

No significant actions are identified at the present time. On-going periodic maintenance is highly recommended.

#### 6.6. EXTERIOR WINDOWS AND DOORS

Building Windows				
Window Framing	Glazing	Location	Window Screen	Condition
Aluminum framed storefront	Single pane	Main buildings		Poor
Aluminum framed, operable	Double pane	Portable buildings	Х	Fair
Aluminum framed, fixed	Single pane	Main buildings		Fair



Building Doors		
Main Entrance Doors	Door Type	Condition
Wall Elitable 20013	Fully glazed, metal framed	Poor
Secondary Entrance Doors	Fully glazed, metal framed	Poor
Service Doors	Solid core wood Good	
Portable Building Entrance Doors	Wood	Good

#### Anticipated Lifecycle Replacements:

- Aluminum windows at main buildings
- Storefront windows with doors at main buildings

#### Actions/Comments:

• The storefront windows with doors and fixed aluminum punched windows at main 1965 buildings are antiquated, energy-inefficient units with single-pane glazing. Replacement is recommended.

## 6.7. PATIO, TERRACE, AND BALCONY

Not applicable. There are no patios, terraces, or balconies.



## 7. BUILDING MECHANICAL AND PLUMBING SYSTEMS

## 7.1. BUILDING HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)

Individual Units On Portable Buildings		
Primary Components	Package units	
Cooling (if separate from above)	performed via components above	
Quantity and Capacity Ranges	6 units, 3.5 tons	
Heating Fuel	Electric	
Location of Equipment	Building walls and roof top	
Space Served by System	Portable buildings	
Age Ranges	Most are from 1997	
Primary Component Condition	Poor	

Building Central Heating System For Main Building A		
Primary Heating System Type	Hot water boilers	
Quantity and Capacity of Major Components	Three boilers at 400 MBH each	
Total Heating Capacity	1,200 MBH	
Heating Fuel	Natural gas	
Location of Major Equipment	Rooftop	
Space Served by System	Entire main classroom building	
Age Ranges	2012	
Boiler Condition	Good	

Building Central Cooling System For Main Building A		
Primary Cooling System Type	Air-cooled chillers	
Quantity and Capacity of Major Components	One chiller at 125 tons	
Total Cooling Capacity	125 tons	
Refrigerant	R410A	
Cooling Towers	None	
Location of Major Equipment	Rooftop	
Space Served by System	Entire main classroom building	
Age Ranges	1996	
Chiller Condition	Poor	
Cooling Tower Condition		

Distrib	ution System
HVAC Water Distribution System	Two-pipe

Distribution System		
Heating Water Circulation Pump Size and Quantity	One pump at 3 HP each	
Chilled Water Circulation Pump Size and Quantity	One pump at 3 HP each	
Condenser Water Circulation Pump Size & Quantity	NA	
Pump Condition	Good	
Air Distribution System	Constant	
Quantity and Capacity of Air Handlers	Three	
Location of Air Handlers	Mechanical rooms	
Space Served by Air Handlers	Classrooms and Offices	
Age of Air Handlers	51	
Air Handler Condition	Poor	
Terminal Units	None	
Quantity and Capacity of Terminal Units	NA	
Location of Terminal Units		
Spaces Served by Terminal Units	NA	
Terminal Unit Condition		

Controls and Ventilation For Portable Buildings		
HVAC Control System	Individual programmable thermostats/controls	
HVAC Control System Condition	Fair	
Building Ventilation	Rooftop exhaust fans	
Ventilation System Condition	Fair	

Controls and Ventilation For Main 1965 Building		
HVAC Control System BAS, direct digital controls (DDC)		
HVAC Control System Condition	Fair	
Building Ventilation	Rooftop exhaust fans	
Ventilation System Condition	Fair	

#### Anticipated Lifecycle Replacements:

- Boilers
- Chiller
- Interior air handling units
- Ductless interior split system units
- Circulating pumps
- Package wall and rooftop heat pump units

- The HVAC systems are maintained by the in-house maintenance staff. Records of the installation, maintenance, upgrades, and replacement of the HVAC equipment at the property have been maintained since the property was first occupied.
- The HVAC equipment varies in age. HVAC equipment is replaced on an "as needed" basis.



- The HVAC equipment appears to be functioning adequately overall. The maintenance staff was interviewed about the historical and recent performance of the equipment and systems. No severe chronic problems were reported and an overall sense of satisfaction with the systems was conveyed. However, due to the inevitable failure of parts and components over time, some of the equipment will require replacement. A budgetary cost for this work is included.
- Portable building wall and rooftop mounted heat pump units were installed in 1997. They are in poor condition, and replacement is
  expected early within the evaluation period.
- The three interior air handling units serving main classroom building is original and in poor condition. Replacement is expected within the evaluation period.
- The 1996 chiller serving the main classroom building is in fair condition. Replacement is expected within the evaluation period.
- The three 2012 hot water boilers are in good condition. Replacement is expected within the evaluation period.
- The 2003 mechanical equipment serving the gymnasium building are in fair condition. Replacement is expected within the evaluation period.

#### 7.2. BUILDING PLUMBING AND DOMESTIC HOT WATER

Building Plumbing System		
Туре	Description	Condition
Water Supply Piping	Copper	Good
Waste/Sewer Piping	PVC	Good
Vent Piping	PVC	Good
Water Meter Location	Outside of building in underground vault	

Domestic Water Heaters or Boilers		
Components	Water Heaters	
Fuel	Natural gas	
Quantity and Input Capacity	One	
Storage Capacity	75 gallons	
Boiler or Water Heater Condition	Good	
Supplementary Storage Tanks?	No	
Storage Tank Quantity and Volume	N/A	
Quantity of Storage Tanks	0	
Storage Tank Condition		
Domestic Hot Water Circulation Pumps (3 HP and over)	None	
Adequacy of Hot Water	Adequate	
Adequacy of Water Pressure	Adequate	

Plumbing Fixtures		
Water Closets	Commercial	
Toilet (Water Closet) Flush Rating	1.6 GPF	
Common Area Faucet Nominal Flow Rate	1.2 GPM	
Condition	Good	



#### Anticipated Lifecycle Replacements:

Water heaters

#### Actions/Comments:

• The plumbing infrastructure is original to the 1965 construction of the property for the main classroom building. Although there have been no reported chronic problems to date, the plumbing systems may begin to leak and fail due to the age of the piping. A cost allowance for full replacement of the plumbing infrastructure is included.

#### 7.3. BUILDING GAS DISTRIBUTION

Gas service is supplied from the gas main on the adjacent public street. The gas meters and regulators are located along the exterior walls of the buildings. The gas distribution piping within each building is malleable steel (black iron).

#### Anticipated Lifecycle Replacements:

No components of significance

#### Actions/Comments:

- The pressure and quantity of gas appear to be adequate.
- The gas meters and regulators appear to be functioning adequately and will require routine maintenance.
- Only limited observation of the gas distribution piping can be made due to hidden conditions.

#### 7.4. BUILDING ELECTRICAL

Building Electrical Systems				
Electrical Lines	Underground	Transformer	Pad-mounted	
Main Service Size	800 Amps	Volts	277/480 Volt, three-phase	
Meter & Panel Location	Electric room	Branch Wiring	Copper	
Conduit	Metallic	Step-Down Transformers?	Yes	
Security / Surveillance System?	No	Building Intercom System?	Yes	
Lighting Fixtures	T-8			
Main Distribution Condition	Poor			
Secondary Panel and Transformer Condition	Poor			
Lighting Condition	Good			

#### Anticipated Lifecycle Replacements:

No components of significance

- The onsite electrical systems up to the meters are owned and maintained by the respective utility company.
- The electrical service and capacity appear to be adequate for the property's demands.
- The vast majority of electrical components within the main buildings, including the circuit breaker panels, switchboards, step-down transformers, and wiring, are original to the 1965 construction. A full modernization/upgrade is recommended to the aging interior electrical infrastructure.



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## 7.5. BUILDING ELEVATORS AND CONVEYING SYSTEMS

Not applicable. There are no elevators or conveying systems.

#### 7.6. FIRE PROTECTION AND SECURITY SYSTEMS

Item	Description					
Туре	Wet pipe					
E: A1	Central Alarm Panel	Χ	Battery-Operated Smoke Detectors	Х	Alarm Horns	Х
Fire Alarm System	Annunciator Panels		Hard-Wired Smoke Detectors	Х	Strobe Light Alarms	Χ
System	Pull Stations		Emergency Battery-Pack Lighting	Х	Illuminated EXIT Signs	Х
Alarm System Condition	Good					
Sprinkler System	None		Standpipes		Backflow Preventer	
	Hose Cabinets		Fire Pumps		Siamese Connections	
Suppression Condition	Good					
Central Alarm			el	Installation Date of Alarm Panel		
Panel System					2014	
Fire	Last Service Date			Servicing Current?		
Extinguishers July, 201:		5				
Hydrant Location	Along Flintstone Lane					
Siamese Location	None					
Special Systems	Kitchen Suppression System		n 🗆 Com	Computer Room Suppression System		

#### Anticipated Lifecycle Replacements:

Central alarm panel

- The central alarm panel appears to be in good condition and is serviced regularly by a qualified fire equipment contractor. Equipment testing is not within the scope of a Facility Condition Assessment. Based on inspection documents displayed by the panel, the central alarm panel has been inspected within the last year. Fire alarm panels contain sophisticated electronic circuits that are constantly energized. Over time, circuit components deteriorate or become obsolete. Even though an alarm panel may continue to function well past its estimated design life, replacement parts may become difficult to obtain and in many cases the alarm panel will not communicate with new devices it is supposed to monitor. Replacement is recommended during the reserve time.
- There are some fire sprinkler heads in some of the buildings. Although the school conforms to the codes in effect when it was built or modernized, current codes call for the installation of fire sprinklers throughout and the installation of such systems as well as seismic upgrades may be required when future major renovations or replacements takes place.



## 8. INTERIOR SPACES

#### 8.1. INTERIOR FINISHES

The following table generally describes the locations and typical conditions of the interior finishes within the facility:

Typical Floor Finishes				
Floor Finish	Locations General Cond			
Carpet	Offices, classrooms	Good		
Sheet vinyl	Corridors and Foyer	Good		
Ceramic tile	Restrooms	Good		
Typical Wall Finishes				
Wall Finish	Locations	General Condition		
Painted drywall	Corridors, offices, classrooms, restrooms	Good		
Ceramic tile	Restrooms	Good		
Typical Ceiling Finishes				
Ceiling Finish	Locations	General Condition		
Suspended T-Bar (acoustic tile)	Offices, classrooms, restrooms	Good		

Interior Doors			
Item	Туре	Condition	
Interior Doors	Solid core wood	Good	
Door Framing	Metal	Good	
Fire Doors	Yes	Good	

#### Anticipated Lifecycle Replacements:

- Carpet
- Sheet vinyl
- Interior paint

- The interior areas are renovated as needed.
- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended. Future lifecycle replacements of the components listed above will be required.



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## 8.2. FURNITURE, FIXTURES AND EQUIPMENT (FF&E)

The school's furniture, fixtures and equipment (FF&E) consist of casework, marker and tack boards, screens and projectors, shelving, desks, tables and chairs, computers, task lights and bleachers. Other than casework, assessment of FF&E is not included in the scope of work.

#### Anticipated Lifecycle Replacements:

Casework

#### Actions/Comments:

 Caseworks in classrooms and offices in main building are original. Sink in the casework doesn't have knee and toe space underneath according to ADA requirements. Immediate replacement is recommended. Refer to section 3.1 of this report.

#### 8.3. COMMERCIAL KITCHEN & LAUNDRY EQUIPMENT

The kitchen includes the following major appliances, fixtures, and equipment:

Commercial Kitchen				
Appliance	Comment and Condition			
Refrigerators	Up-right	Fair		
Freezers	Walk-in	Fair		
Warmer	Electric	Fair		

#### Anticipated Lifecycle Replacements:

- Walk-in freezer
- Reach-in refrigerator
- Food warmer

#### Actions/Comments:

 No significant actions are identified at the present time. On-going periodic maintenance is highly recommended. Future lifecycle replacements of the components listed above will be required.



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## 9. OTHER STRUCTURES

There are no other major accessory structures.



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#### 10. CERTIFICATION

DLR Group retained EMG to perform this Facility Condition Assessment in connection with its Facilities Master Planning Project for the Ocean View School District at Spring View Middle, 16662 Trudy Lane, Huntington Beach, California; the "Property". It is our understanding that the primary interest of DLR Group is to locate and evaluate materials and building system defects that might significantly affect the value of the property and to determine if the present Property has conditions that will have a significant impact on its continued operations.

The conclusions and recommendations presented in this report are based on the brief review of the plans and records made available to our Project Manager during the site visit, interviews of available property management personnel and maintenance contractors familiar with the Property, appropriate inquiry of municipal authorities, our Project Manager's walk-through observations during the site visit, and our experience with similar properties.

No testing, exploratory probing, dismantling or operating of equipment or in depth studies were performed unless specifically required under Section 2 of this report. This assessment did not include engineering calculations to determine the adequacy of the Property's original design or existing systems. Although walk-through observations were performed, not all areas were observed (See Section 4.2 for areas observed). There may be defects in the Property, which were in areas not observed or readily accessible, may not have been visible, or were not disclosed by management personnel when questioned. The report describes property conditions at the time that the observations and research were conducted.

This report has been prepared on behalf of and exclusively for the use of DLR Group for the purpose stated within Section 2 of this report. The report, or any excerpt thereof, shall not be used by any party other than DLR Group or for any other purpose than that specifically stated in our agreement or within Section 2 of this report without the express written consent of EMG.

Any reuse or distribution of this report without such consent shall be at DLR Group and the recipient's sole risk, without liability to EMG.

Prepared by: Henry Guo

Field Observer/Project Manager

Reviewed by:

Kenneth Kulbeda, Senior Project Manager/Technical Report

Reviewer for

Mark Surdam, RA

Program Manager

msurdam@emgcorp.com 800.733.0660 x6251



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## 11. APPENDICES

APPENDIX A: PHOTOGRAPHIC RECORD

APPENDIX B: SITE AND FLOOR PLANS

APPENDIX C: SUPPORTING DOCUMENTATION

APPENDIX D: EMG ABBREVIATED ADA CHECKLIST

APPENDIX E: PRE-SURVEY QUESTIONNAIRE

## FACILITY CONDITION ASSESSMENT

SPRING VIEW MIDDLE 16662 TRUDY LANE HUNTINGTON BEACH, CALIFORNIA 92647

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# APPENDIX A: PHOTOGRAPHIC RECORD





Photo #1: Front (West) Elevation



Photo #3: West Elevation



Photo #5: North Elevation



Photo #2: Gymnasium Building West Elevation



Photo South Elevation



Photo #6: Portable Building West Elevation





Photo #7: Library/Computer Lab East Elevation



Photo Accessible Stalls



Photo #11: Grass Field



Photo #8: Parking Lot



Photo #10: Asphalt Playground



Photo #12: Trash Enclosure





Photo #13: Exterior Concrete Stair



Photo #15: Playground Equipment



Photo #17: Main Classroom Building Built-up Roof



Photo #14: Chain Link Fence



Photo #16: Concrete Basketball Court



Photo #18: Steel Roof Over Portable Buildings



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Photo #19: Buildup Roof at Gymnasium Building



Photo #21: Roof Structure



Photo #23: Interior Door



Photo #20: Skylight



Photo #22: Storefront Windows



Photo #24: Storefront Window with Door





Photo #25: Aluminum Window



Photo #27: Main Electric Switchgear



Photo #29: Fire Hydrant



Photo #26: Main Entrance



Photo #28: Central Fire Alarm Panel



Photo #30: Interior Air Handling Units





Photo #31:

Chiller



Photo #33:

Water Circulating Pump



Photo #35:

Rooftop Packaged Unit



Photo #32:

oto Boilers



Photo #34:

Roof Exhaust Fan



Photo #36:

Ductless Split Air Conditioning Unit





Photo #37: Wall Mounted Heat Pump



Photo #39: Furnace



Photo #41: Backflow Preventer



Photo #38: Condensing Units



Photo #40: Domestic Water Heater



Photo #42: Accessible Stall





Photo #43: Restroom



Photo #45: Corridor



Photo #47: Locker Room



Photo #44: Interior Stair



Photo #46: Corridor



Photo #48: Gymnasium





Photo #49: Gym Stage Wheelchair Lift



Photo #51: Classroom



Photo #53: Reach-in Refrigerator



Photo #50: Multi-purpose Room



Photo #52: Walk-in Freezer



Photo #54: Food Warmer

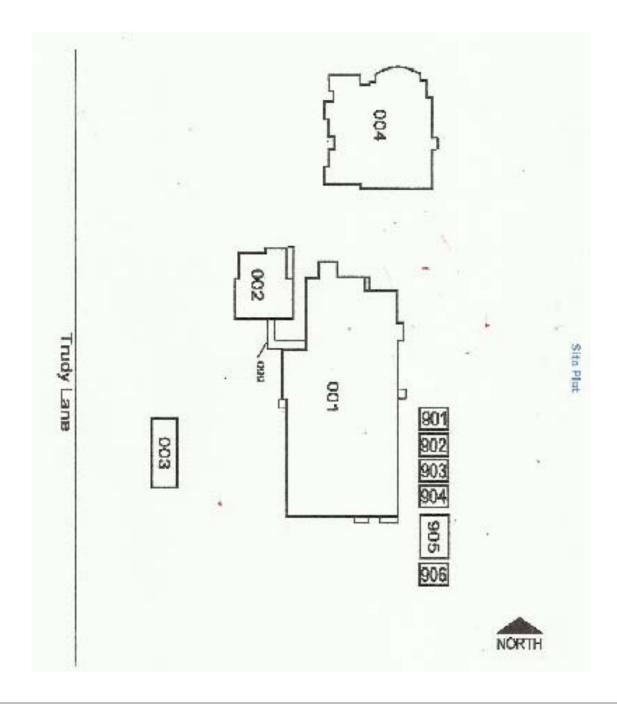


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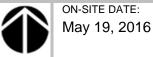
EMG PROJECT NO: 119317.16R000-012.017

### APPENDIX B: SITE AND FLOOR PLANS





**Client Supplied Material** 





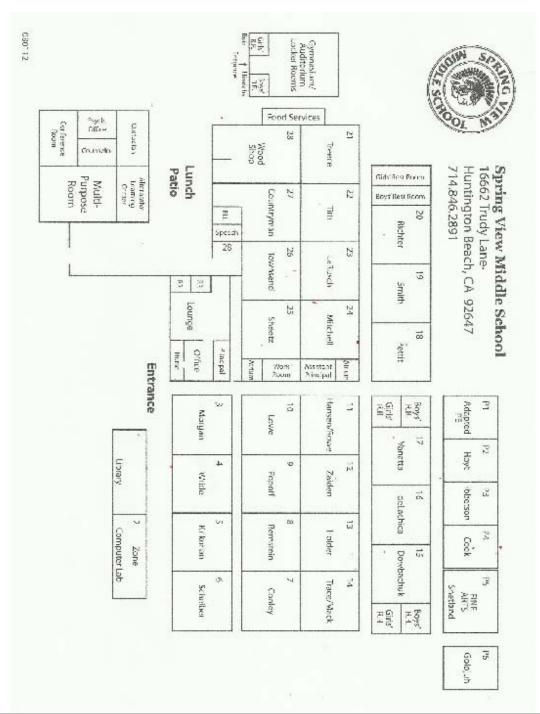


Google Maps: Imagery ©2016 Google, Map data ©2016 Google



ON-SITE DATE: May 19, 2016





**Client Supplied Material** 

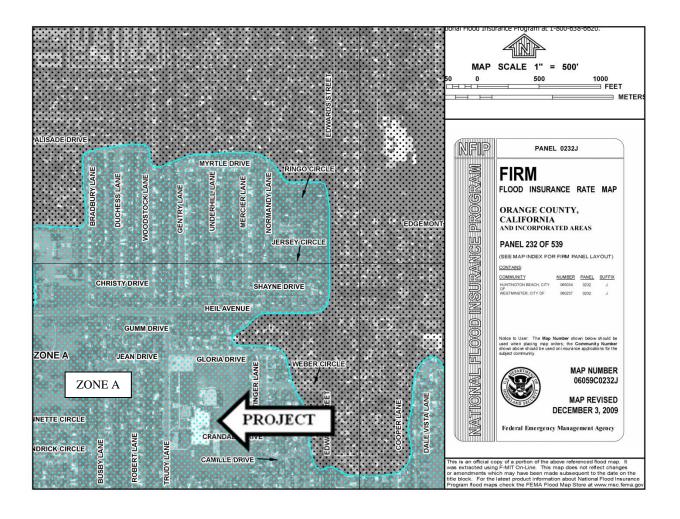


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## APPENDIX C: SUPPORTING DOCUMENTATION





FEMA Panel No.: 06059C0232J Dated: December 3, 2009

ON-SITE DATE: May 19, 2016



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## APPENDIX D: EMG ABBREVIATED ADA CHECKLIST



PROPERTY NAME: Spring View Middle

**DATE:** May 19, 2016

**PROJECT NUMBER:** <u>119317.16R000.012.017</u>

	EMG ABBREVIATED ADA CHECKLIST							
	Building History	Yes	No	N/A	Comments			
1.	Has the management previously completed an ADA review?	<b>√</b>						
2.	Have any ADA improvements been made to the property?	✓						
3.	Does a Barrier Removal Plan exist for the property?	✓						
4.	Has the Barrier Removal Plan been reviewed/approved by an arms-length third party such as an engineering firm, architectural firm, building department, other agencies, etc.?	<b>✓</b>						
5.	Has building ownership or management received any ADA related complaints that have not been resolved?		✓					
6.	Is any litigation pending related to ADA issues?		✓					
	Parking	Yes	No	N/A	Comments			
1.	Are there sufficient parking spaces with respect to the total number of reported spaces?	✓						
2.	Are there sufficient van-accessible parking spaces available (96" wide/ 96" aisle for van)?		✓					
3.	Are accessible spaces marked with the International Symbol of Accessibility? Are there signs reading "Van Accessible" at van spaces?	<b>✓</b>						
4.	Is there at least one accessible route provided within the boundary of the site from public transportation stops, accessible parking spaces, passenger loading zones, if provided, and public streets and sidewalks?	<b>~</b>						
5.	Do curbs on the accessible route have depressed, ramped curb cuts at drives, paths, and drop-offs?	✓						
6.	Does signage exist directing you to accessible parking and an accessible building entrance?	✓						
	Ramps	Yes	No	N/A	Comments			
1.	If there is a ramp from parking to an accessible building entrance, does it meet slope requirements? (1:12)			✓				
2.	Are ramps longer than 6 ft complete with railings on both sides?			✓				
3.	Is the width between railings at least 36 inches?			✓				
4.	Is there a level landing for every 30 ft horizontal length of ramp, at the top and at the bottom of ramps and switchbacks?			<b>✓</b>				
	Entrances/Exits	Yes	No	N/A	Comments			
1.	Is the main accessible entrance doorway at least 32 inches wide?	✓						
2.	If the main entrance is inaccessible, are there alternate accessible entrances?	<b>✓</b>						
3.	Can the alternate accessible entrance be used independently?	<b>√</b>						

	Entrances/Exits	Yes	No	N/A	Comments
4.	Is the door hardware easy to operate (lever/push type hardware, no twisting required and not higher than 48 inches above the floor)?		✓		Most doors have knob hardware.
5.	Are main entry doors other than revolving door available?	✓			
6.	If there are two main doors in series, is the minimum space between the doors 48 inches plus the width of any door swinging into the space?			✓	
	Paths Of Travel	Yes	No	N/A	Comments
1.	Is the main path of travel free of obstruction and wide enough for a wheelchair (at least 36 inches wide)?	✓			
2.	Does a visual scan of the main path reveal any obstacles (phones, fountains, etc.) that protrude more than 4 inches into walkways or corridors?	✓			Fire extinguisher boxes
3.	Are floor surfaces firm, stable, and slip resistant (carpets wheelchair friendly)?	✓			
4.	Is at least one wheelchair-accessible public telephone available?			✓	
5.	Are wheelchair-accessible facilities (toilet rooms, exits, etc.) identified with signage?			✓	
6.	Is there a path of travel that does not require the use of stairs?	✓			
7.	If audible fire alarms are present, are visual alarms (strobe light alarms) also installed in all common areas?	✓			
	Elevators	Yes	No	N/A	Comments
1.	Do the call buttons have visual signals to indicate when a call is registered and answered?			✓	
2.	Are there visual and audible signals inside cars indicating floor change?			✓	
3.	Are there standard raised and Braille marking on both jambs of each host way entrance?			✓	
4.	Do elevator doors have a reopening device that will stop and reopen a car door if an object or a person obstructs the door?			✓	
5.	Do elevator lobbies have visual and audible indicators of car arrival?			✓	
6.	Does the elevator interior provide sufficient wheelchair turning area (51" x 68")?			✓	
7.	Are elevator controls low enough to be reached from a wheelchair (48 inches front approach/54 inches side approach)?			<b>✓</b>	
8.	Are elevator control buttons designated by Braille and by raised standard alphabet characters (mounted to the left of the button)?			✓	
9.	If a two-way emergency communication system is provided within the elevator cab, is it usable without voice communication?			✓	
	Restrooms	Yes	No	N/A	Comments
1.	Are common area public restrooms located on an accessible route?	✓			



	Restrooms	Yes	No	N/A	Comments
2.	Are pull handles push/pull or lever type?	✓			
3.	Are there audible and visual fire alarm devices in the toilet rooms?	✓			
4.	Are corridor access doors wheelchair-accessible (at least 32 inches wide)?	<b>✓</b>			
5.	Are public restrooms large enough to accommodate a wheelchair turnaround (60" turning diameter)?	✓			
6.	In unisex toilet rooms, are there safety alarms with pull cords?		✓		
7.	Are stall doors wheelchair accessible (at least 32" wide)?	✓			
8.	Are grab bars provided in toilet stalls?	✓			
9.	Are sinks provided with clearance for a wheelchair to roll under (29" clearance)?	✓			
10.	Are sink handles operable with one hand without grasping, pinching or twisting?	✓			
11.	Are exposed pipes under sink sufficiently insulated against contact?	✓			
12.	Are soap dispensers, towel, etc. Reachable (48" from floor for frontal approach, 54" for side approach)?	✓			
13.	Is the base of the mirror no more than 40" from the floor?	<b>✓</b>			



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# APPENDIX E: PRE-SURVEY QUESTIONNAIRE



#### FACILITY CONDITION ASSESSMENT: PRE-SURVEY QUESTIONNAIRE

This questionnaire must be completed by the property owner, the owner's designated representative, or someone knowledgeable about the subject property. The completed form must be presented to EMG's Field Observer on the day of the site visit. If the form is not completed, EMG's Project Manager will require additional time during the on-site visit with such a knowledgeable person in order to complete the questionnaire. During the site visit, EMG's Field Observer may ask for details associated with selected questions. This questionnaire will be utilized as an exhibit in EMG's final Property Condition Report.

Name of person completing form: MIKE HOEKER

Title / Association with property: MANTENANCE

Length of time associated w/ property: 6 YRG

Date Completed: 5/19/2016

Phone Number: 714 - 647 - 3258

Building / Facility Name: SPRNG VIEW MIDDLE SCHOOL

**Directions:** Please answer all questions to the best of your knowledge and in good faith. Please provide additional details in the Comments column, or backup documentation for any **Yes** responses.

COI	mments column, or backup documentati	on for any <b>res</b> responses.
	DATA OVERVIEW	RESPONSE
1	Year constructed	1965
2	Building size in SF	75,715
3	Replacement Value	16,600,000
4	Acreage	±14.39
5	Number of parking spaces	65 #AUPPERLEVEL,
6	Age of roof (known or estimated); active warranty w/ expiration date?	2014 FOR BUDGS 1, 2, 3, 12003 FOIZ BUDG 4 lower
	QUESTION	RESPONSE
7	List all major renovations or rehabilitations since construction (with estimated dates).	New Roof, Medianical Equipment for multi-pur sldg in 2013. 1994 for medianical equipment of Library bldg. 1995 Equipment for bldg 1: media 2012 3 new Water boilers in blog 1.
8	List other somewhat lesser but still significant capital improvements, focused within recent years (provide approximate year completed).	20/2 3 new Water builers in pag 1.
9	List any major capital expenditures planned/requested for the next few years. Have they been budgeted?	HVAZ FOR Blog I.
10	Describe any extremely problematic, historically chronic, or immediate facility needs.	Fortable bligs, Replace Heat Pump mits on
11	Describe any shared building or site elements or unique arrangements with neighboring properties, entities, or tenants.	none

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any **Yes** responses. (**NA** indicates "*Not Applicable*". **Unk** indicates "*Unknown*")

						Not Applicable", Unk indicates "Unknown")
QUESTION			RESPONSE			COMMENTS
		Yes	No	Unk	NA	
12	Are there any unusable or "down" areas, units, or spaces within the facility?	*	<b>/</b>			
13	Is the facility served by a private water well, septic system or other special waste treatment system?		V			
14	Are there any problems with the utilities, such as inadequate pressure or capacities?		V			
15	Have there been any leaks or pressure problems with natural gas service?		V			
16	Are there any problems with erosion or areas with storm water drainage issues?		V	×	-	
17	Are there any problems with the landscape irrigation systems?		V	N.	-	Has irrigation system.
18	Are there any problems or inadequacies with exterior lighting?		V			
19	Are there any problems with foundations or structures, like excessive settlement?		V	7	*	
20	Are there any known issues with termites or other wood-boring pests?		V			
21	Are there any wall, window, basement or roof leaks?		V			
22	Are there any plumbing leaks or water pressure problems?		V			
23	Are any areas of the facility inadequately heated, cooled or ventilated?	V				Main blog 1
24	Are there any poorly insulated areas?		V			
25	Do any of the HVAC systems use older R-11, 12, or 22 refrigerants?					Everything is Kzz except three contensing units on MPT
26	Has any part of the facility ever contained visible suspect mold growth?		V			
27	Have there been indoor air quality or mold related complaints from building occupants?		V			

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any Yes responses. (NA indicates "Not Applicable", Unk indicates "Unknown")

QUESTION			RESP	ONSE		COMMENTS
		Yes	No	Unk	NA	
28	Are there any known unresolved building, fire, or zoning code issues with the governing municipality?		V			
29	Is there any pending litigation concerning the property?	V				Possibly zoft 2005
30	Are there outstanding accessibility issues at the facility? (Go over and fill out first 'History' subsection of separate ADA checklist.)		V			ADA compliant.
31	Are there any EMG 'red flag' issues at the facility? (Go over and fill out attached checklist below.)		<b>V</b>			
32	Are there any other unresolved construction defects or significant issues/hazards at the property that have not yet been identified?		V		Mr.	

Signature of person interviewed or completing form

Date

### **RED FLAG CHECKLIST & MATRIX**

Mark the **single** column corresponding to the most appropriate situation. (**PSQ only** indicates POC acknowledged presence during interview but item was not observed on-site; **OBS only** indicates the item was observed but not identified as known to be present during interview process; **PSQ & OBS** indicates item was both verbally identified and physically observed; **NOT EVID** indicates the item was neither observed during limited visual assessment nor identified as present during discussions).

	RED FLAG ISSUE		OBSE	RVED?		GUIDANCE
		PSQ only	OBS only	PSQ & OBS	NOT EVID	most prevalent time of potential use
1	Fire Retardant Plywood (FRT)	x	х	х	(x)	1955 to 1998; as roof sheathing; view attics; sometimes stamped; moisture absorbance leads to premature failure
2	Engineered / Hardboard Wood Siding				V	any time; Masonite, T-111; water damage and premature failure
3	Exterior Insulation and Finish System (EIFS)				V	any time; water penetration and premature failure (looks like stucco but feels "lighter")
4	Galvanized Water Piping				V	prior to early 1980's; common in1970's; pinhole leaks and interior mineral build-up
5	Polybutylene Water Piping			*	V	1977-1995; mostly relevant to housing; grey plastic commonly leaks at joint fittings
6	ABS Piping Recall				V	1984-1990; faulty resin by 5 manufactures very difficult to discover & visually observe
7	Cadet/Encore Wall Heater Recall		+		V	1982-1999; mostly relevant to housing; collect & cross-check model numbers; potential fire hazards
8	PTAC Recall (Goodman/Amana)		-	*	V	1996-2003; mostly relevant to housing; faulty thermal override switch; collect & cross-check model numbers
9	Aluminum Wiring (Interior)					1964-1975; more concerns with interior and smaller gauge
10	Federal Pacific Stab-Lok Electrical Panels				V	prior to 1986; potential fire hazards
11	Fused Electrical Panels				/	prior to early 1960's; easily tampered with, as such potential fire hazard
12	Low Unit Amperage				V	any time; relevant to housing
13	Fire Sprinkler Head Recalls				V	1960-2001; more heavily 1990's; Central, Gem, Star, Globe, Omega can be suspect collect & cross-check model numbers
14	Dishwasher Recalls				V	1983-1989: GE, Hotpoint 1997-2001: GE, Hotpoint, Maytag, Jenn-Air, Kenmore, Eterna collect & cross-check model numbers; potential fire hazards

On the day of the site visit, provide EMG's Field Observer access to all of the available documents listed below. Provide copies if possible.

#### INFORMATION REQUIRED

- 1. All available construction documents (blueprints) for the original construction of the building or for any tenant improvement work or other recent construction work.
- 2. A site plan, preferably 8 1/2" X 11", which depicts the arrangement of buildings, roads, parking stalls, and other site features.
- 3. For commercial properties, provide a tenant list which identifies the names of each tenant, vacant tenant units, the floor area of each tenant space, and the gross and net leasable area of the building(s).
- 4. For apartment properties, provide a summary of the apartment unit types and apartment unit type quantities, including the floor area of each apartment unit as measured in square feet.
- 5. For hotel or nursing home properties, provide a summary of the room types and room type quantities.
- 6. Copies of Certificates of Occupancy, building permits, fire or health department inspection reports, elevator inspection certificates, roof or HVAC warranties, or any other similar, relevant documents.
- 7. The names of the local utility companies which serve the property, including the water, sewer, electric, gas, and phone companies.

- 8. The company name, phone number, and contact person of all outside vendors who serve the property, such as mechanical contractors, roof contractors, fire sprinkler or fire extinguisher testing contractors, and elevator contractors.
- 9. A summary of recent (over the last 5 years) capital improvement work which describes the scope of the work and the estimated cost of the improvements. Executed contracts or proposals for improvements. Historical costs for repairs, improvements, and replacements.
- 10. Records of system & material ages (roof, MEP, paving, finishes, and furnishings).
- 11. Any brochures or marketing information.
- 12. Appraisal, either current or previously prepared.
- 13. Current occupancy percentage and typical turnover rate records (for commercial and apartment properties).
- 14. Previous reports pertaining to the physical condition of property.
- 15. ADA survey and status of improvements implemented.
- 16. Current / pending litigation related to property condition.

Your timely compliance with this request is greatly appreciated.

